

EC/BRSP Improved Reproductive Health Status of Women, Men, Youth and Adolescents in Pakistan

Balochistan Rural Support Program (BRSP) is an autonomous, not-for-profit organization working in the rural areas of Balochistan. The organization's leading assignment is to shore up the improvement in the quality of life of underprivileged, deprived and excluded rural population through organizing them at grass-root level into community organization. The European Commission (EC) Delegation to Pakistan and BRSP have jointly initiated Reproductive Health Project in Balochistan titled as "Improving Reproductive Health Status of Women, Men, Youth and Adolescents in Pakistan" project to be implemented in District Pashin and Mastung. [More information...](#) BRSP invites applications for the following positions:

Detailed ToRs of the advertised posts

Gynecologists

- No of Posts: Two (2)
- Duty stations: District Head Quarter Hospitals (Pashin and Mustung)
- Reporting line: Health Department

Duties and responsibilities:

- Operationalize C-EmOC services at district head quarter hospital level
- Diagnose, treat, and help prevent diseases of women, especially those affecting the reproductive system and the process of childbirth.
- Prescribes prenatal, natal and postnatal care; performs deliveries
- Treats diseases and injuries of female reproductive system by surgical and conservative means.
- Manage obstetrical and gynecological services. Formulate plans and procedures for obstetrical and gynecological services. Schedule operation of obstetrical and gynecological services with other medical activities.
- Diagnose and treat diseases and disorders of female genital, urinary, and rectal organs: Examines patient to determine medical problem, utilizing physical findings, diagnostic images, laboratory test results, and patient's statements as diagnostic aids. Discuss problem with patient, and prescribe medication and exercise or hygiene regimen
- Develop and/or revise gynecology services protocol
- Assist District Health department in capacity building enhanced through providing them necessary equipment and training in health system analysis, quality of care, planning monitoring and evaluation
- Ensure availability and accessibility of RH services including comprehensive family planning services, STIs management, HIV & AIDS testing, EmOC services in the targeted districts
- Ensure that quality of care protocols are in place to ensure that patients are correctly managed
- Coordinate with hospital, RHUs, BHUs and clinic regarding RH services provision and referral activities
- Assists in formatting and preparation of statistical reports, tables, and charts using knowledge of scientific, medical, literary, or other technical terms to assist district office management team.

Qualifications and skills required:

- MBBS from recognized university with PGD in Obstetrics/Gynecology
- 2 years of work experience in Obstetrics/Gynecology
- Knowledge of Reproductive Health issues in Balochistan

District Project Managers:

- No of Posts: Two (2)
- Duty stations: Pashin and Mustung
- Reporting line: Respective RPO

Duties and responsibilities:

- To function as Supervisor in the implementation of the project at a district level
- To implement the project in the district assigned in accordance with the work plans and other guidance and instructions issued by Project Director
- To formulate, in consultation with Dy. Project manager and other partners, the monthly/quarterly work plans with Union Council-wise break down and assign responsibilities to staff attached at the field with the project.
- To assist Dy. Project manager in identification and selection of suitable candidates in the district to be trained and used as peer educators in consultation with relevant persons of the area and arrange to have them trained in line with the training schedule.
- To assist Dy. Project manager to arrange and conduct seminars for elected and administrative leaders at district level and maintain close relationship with these leaders to enlist their support to facilitate effective implementation of the project.
- To provide guidance, directives and guidance to field staff in their work at the grass root level.
- To assist programme staff at Union Council level to acquire necessary skills to furnish information data in prescribed reporting formats.
- To visit each service delivery point to monitor the implementation.
- To facilitate the fieldwork of base line and end line surveys, mid-term and annual reviews.
- To provide and supply IEC material to all partners involved in the implementation of this project at the district level; for distribution among target groups at appropriate occasions.
- To maintain appropriate up-to-date records both programmatic and financial and formulate and submit reports at regular intervals as and when will be instructed by the PC.
- To liaise with counselors, service providers and community elders, provide all necessary supply support as and when required by them.
- To conduct monthly meetings to review the progress the progress and extract information relating education and service aspect of the project for the reports.
- To oversee and monitor implementation in terms of the work plan while providing necessary guidance for the field staff as and when required and necessary.
- To liaise with the District Advisory Committee in the implementation aspects of the project.

- To work closely with elected and administrative leaders at district level, particularly administrative leaders of the departments of Health and social welfare to ensure maintaining productive relationships to facilitate effective implementation of the project.
- To collect information and data related to project activities on the progress and prepare and submit periodic reports to Project Director as and when required.
- To document the necessary material required for producing newsletter and brochure on lessons learnt and successes of the project.
- To coordinate the activities designed for production of communication and advocacy package.
- Any other duties that may be assigned by Dy. Project manager as and when required for effective implementation of the project.

Qualifications and skills required:

- Master's in Social Sciences, Preferably MPH
- 5-7 years of experience in similar position.
- fluency in English and local languages
- Strong communication, report writing and management skills.

Monitoring Officer (Female)

No of Posts:	One (1)
Duty stations:	Quetta with frequent field visits
Reporting line:	Manager MER

Duties and responsibilities:

- Support the M&E Framework of the project as per work plan and help in defining appropriate Objectively Verifiable Indicators (OVIs) and Means of Verifications (MOVs),
- Provide support to develop the monitoring aspects and related initiatives identified in the work plans,
- Provide support to the program staff in periodic reporting through context monitoring, performance (immediate effect), effect versus expected result and compile the input from the staff in coherent reports as per defined frequency,
- Provide support to the project staff at district level in their tasks related to capacity building of partners in M&E,
- Develop a system to keep track of the M&E related contractual obligation of the project,
- Assist the Project Director in preparing quarterly, semi annual and annual progress reports of the project,
- Catalyze and support implementation of program and action plans

Qualifications and skills required:

- Masters in social sciences with 3 years related experience;
- Ability to develop and establish monitoring systems and carry out project planning exercises and developing Planning and Assessment tools;
- Well versed with donors M&E systems.

Lady Medical Officers (LMOs):

- No of Posts: Six (6)
- Duty stations: RHCs (Pashin and Mustung)
- Reporting line: Health Department

Duties and responsibilities:

- Assist District Health department in capacity building enhanced through providing them necessary equipment and training in health system analysis, quality of care, planning monitoring and evaluation
- Ensure availability and accessibility of RH services including comprehensive family planning services, STIs management, HIV & AIDS testing, EmOC services in the targeted districts HIV & AIDS testing, EmOC services
- Ensure the Referral system in the targeted district for FP, STIs management, Will perform routine OPD to determine ARH health condition, responds to emergencies, charts patients medical schedules and effectively communicate with adolescent patients.
- Identify Public and Private Health practitioners including Medical doctors and LHVs and provide RH trainings
- Ensure that quality of care protocols are in place to ensure that patients are correctly managed
- Assist Government health department in monitoring the activities of LHWs in the project area
- Organize outreach medical services through MSUs (Mobile Service Unit)
- Ensure communication of RH services through trained CHEs and LHWs
- Coordinate with hospital, RHUs, BHUs and clinic regarding RH services provision and referral activities
- Acts as ARH Coordinator for RH patients, referring to physicians.
- Supervises the activities of LHVs and CHEs
- Works with others in a team environment.
- Provides strong medical support to RH clients attending or being referred to the health facility.
- Counsel Clients in need of ARH counseling and guides them to appropriate resources for further information, guidance, or assistance.
- Assists in formatting and preparation of statistical reports, tables, and charts using knowledge of scientific, medical, literary, or other technical terms to assist district office management team.

Qualifications and skills required:

- MBBS from recognized university (House job in Obs/Gynae)
- 2-6 years of work experience preferably clinical experience in INGOs/NGOs
- Practical Gynae and obstetric experience will be preferred
- Knowledge of Reproductive Health issues in Balochistan

Lady Health Visitors (LHVs):

- Duty stations: RHCs (Pashin and Mustung)
- Reporting line: Medical Officer

Duties and responsibilities:

- Identification of already existing LHWs and train them on RH issues, including STIs, HIV & AIDS, GBV, FP, Adolescents and youth issues and counseling and communication and facilitate referrals
- Identification of TBAs and train them on danger sign recognition, use of clean delivery kits, infection prevention referral of complicated pregnancies and deliveries for facility based care
- Arrange and conduct Health and hygiene sessions
- In event of emergency, refer or accompany patients to project affiliated facilities, obstetric services
- Refer or accompany post-delivery complication to near by facilities for post natal care
- Participate in refresher training to maintain and enhance skills
- Monitoring data to ensure that specific health targets are being met
- Supporting and training new health visitors, maintaining and updating patient records
- Managing and attending parent and hospitals, clinics and community health centers
- Diagnosing minor conditions and prescribing low-level medication;

Qualifications and skills required:

- 18 months diploma in MCH or relevant field from a recognized institution of Pakistan
- 1 to 2 years experience in related field
- Proficiency in written and spoken English with local languages (Pushto, Bravi)